

GIS CONSULTANT	
Parameters	Details
Designation	GIS Consultant
Number of open positions	One position
Qualification	<ul style="list-style-type: none"> • Minimum: Bachelor's degree in Geography, GIS, Remote Sensing, or a related field from recognized universities • Preferred: Master's degree in GIS, Remote Sensing, or a related field (or) Master's degree in urban planning with a specialization in GIS based spatial planning
Years of Experience	Preferably 10 years of hands-on experience in GIS applications and techniques
Technical Skills	<ul style="list-style-type: none"> • Proficiency in GIS software, such as ArcGIS, QGIS, Google Earth, My Maps App, Global Mapper and other relevant tools. • Proficiency in CAD, MS excel, Field Survey and ability to read and understand revenue records or maps etc. is desirable • Strong understanding of spatial data structures, coordinate systems, and projections. • Knowledge of remote sensing principles and applications. • Familiarity with data management and analysis techniques. • Experience with GPS data collection and processing. • Programming knowledge in GIS-related languages (e.g., Python, R) is preferred. • Understanding of AI/ML integration in GIS workflows is preferred.
Soft Skills	<ul style="list-style-type: none"> • Excellent communication and interpersonal skills. • Ability to work independently and as part of a team. • Strong problem-solving and analytical skills. • Mentoring and coaching abilities. • Organizational and time management skills

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Roles and Responsibilities	<p>Primary Responsibilities</p> <ol style="list-style-type: none"> 1. Prepare digital base maps, develop and manage large and diverse databases, convert hand drawn field data and observations into well-structured cartography maps. 2. Collect, manage, and analyze geographic data using GIS software and tools. Develop spatial databases and maintain data integrity to ensure accurate representation of geographical features. 3. Create maps, visualizations, and reports to communicate spatial analysis findings to stakeholders. 4. Work on various open source data platforms, static and webGIS based tools to extract metadata including topography, vegetation, thermal and hydrological data, etc. <p>Additional Responsibilities</p> <ol style="list-style-type: none"> 5. Assist in setting up a GIS Cell by developing strategies and plans for the cell's development, software, and data resources, establishing workflows and procedures for GIS operations and ensure compliance with relevant standards and regulations. 6. Undertake mentoring activities by providing guidance and training on GIS software and techniques, assisting in developing GIS skills and knowledge among staff members for the capacity building, facilitate in GIS mapping projects of Tibetan settlement across India.
Age Limit.	No age limit as per the CTRC norms for the consultancy
Remuneration	<p>A monthly remuneration will be minimum INR 70,000/- but negotiable based on the experience and expertise.</p> <p>The resource shall further be entitled to an annual increment similar to CTRC staff in case the tenure is extended, subject to satisfactory performance. (as per CTRC Rules)</p>
Engagement	<p>The engagement will be purely on contractual basis and will not confer any right/ claim for regularization of his/ her appointment in Department.</p> <p>The initial contract will be for one year, extendable based on performance and project requirements.</p>
Leave Eligibility	(as per CTRC Rules)

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Confidentiality	During his/ her period of engagement with the Department of Home or the concerned offices, he/ she should maintain absolute confidentiality and secrecy of GIS/ QGIS data and all other information.
Conflict of interest	The consultant must disclose any potential conflict of interest arising during the tenure, including direct or indirect involvement with competitors or third-party entities working on similar GIS projects.
Working Hours	(as per CTRC Rules)
Termination of Agreement	(as per CTRC Rules) The agreement can be terminated with one month's notice from either party or immediately in case of misconduct or non-performance or misrepresentation of information.
Requirement of Prior Notice	30 Days
Allowances	(as per CTRC Rules)
Selection Procedure	Stage 1: Preliminary interview
	Stage 2: GIS/ QGIS Software test
	Stage 3: Final Interview
Place of Work	Dharamshala, Himachal Pradesh, India “The primary place of work will be Dharamshala, Himachal Pradesh, with recurrent field visits as required”
Document to be submitted	<ul style="list-style-type: none"> • Resume/CV • Copy of Aadhar Card
Contact	<ul style="list-style-type: none"> • +91 9779366754 • giscell2024@gmail.com